



MACA MISSION STATEMENT

THE MID-ATLANTIC COLLECTORS ASSOCIATION (MACA), A UNIT OF ACA INTERNATIONAL, IS A BUSINESS ASSOCIATION WORKING TO PROVIDE ADVOCACY, EDUCATION, INFORMATION, AND NETWORKING FOR THE SUCCESS OF OUR MEMBERS.

Your Name: _____ Date: _____

Company: _____ Position: _____

Immediate Previous Employer: _____ Position: _____

Years in the collection industry: _____

Do you know anyone on the current board, or on a past board? _____

Please provide two professional references:

Name _____ Company _____

Phone _____

Name _____ Company _____

Phone _____

What qualities and skills do you feel you will personally contribute to the board: (use back of page if necessary)

Why are you applying for a position on the board?

I have read the MACA bylaws and agree to comply with the duties expected of me. I agree that should I become a MACA Board Member, I am representing both the MACA board and MACA membership, and I will conduct myself in a professional manner at all times during related events and meetings. I understand that confidential information acquired during board deliberations will not be shared in an inappropriate manner, and I will adhere to the highest professional standards as is befitting of the position and responsibilities of a board member.

Signature

Date

Complete, scan, and email the completed document to rjeffries@midatlanticcollectors.org

MACA Use Only:

Is prospect eligible to be a MACA Board Member according to MACA bylaws? Yes ___ No ___

Is prospect in good standing with ACA and MACA? _____ Verification

Mid-Atlantic Collectors Association

Mission Statement

The Mid-Atlantic Collectors Association (MACA), a unit of ACA International, is a business association working to provide advocacy, education, information, and networking for the success of our members.

Board of Directors

Responsibilities and Canons of Conduct

Responsibilities of Board Members

It is the board of directors' responsibility to:

- Be aware of the mission, initiatives and services and your role in them
- Read and understand governing documents
- Respect confidentiality, fiduciary and conduct policies
- Know basic tenets of anti-trust and other relevant laws
- Abide by the canons of conduct
- Read meeting minutes and ensure they accurately reflect comments or votes
- Obtain and review financial reports and monthly reports
- Request that the Executive Director seek legal and auditor opinions when necessary
- Be responsive; invest your time and attention in the organization
- Be strategic; avoid tactical activities

Canons of Conduct for Mid-Atlantic Collectors Association Board Members

- Conduct yourself in a professional manner that reflects integrity, respect and a spirit of fair play
- Refrain from engaging in any activity that would violate confidentiality commitments or proprietary rights
- Abide by the bylaws and policies of the Mid-Atlantic Collectors Association
- Use the Mid-Atlantic Collectors Association's name, data, documents and information only for purposes authorized by the Board of Directors
- Conduct yourself in a professional manner that is consistent with and not disruptive to the purposes of Mid-Atlantic Collectors Association
- Disclose any potential conflicts of interest
- Serve the interest of the larger community, setting aside personal benefit to you or your company

Board of Directors Pledge

If elected to the Mid-Atlantic Collectors Association Board of Directors, I shall conduct myself in a manner consistent with the above responsibilities and canons of conduct.

Print Name

Date

Signature

Return signed document via Email to rjeffries@midatlanticcollectors.org, or via USPS to 116 Forest Drive, Camp Hill, PA 17011.